

Appendix 1

**Place & Performance - Communities
Area West Development Service Plan**

Portfolio Holder – Councillor Carol Goodall

Manager – Andrew Gillespie/Helen Rutter

Set out below are the key projects & programmes being undertaken by the team (either directly or in support of community groups & other partners) where we have a key role in the delivery of the projects. This Plan sits alongside our core work or responding to issues & problems on a day-to-day basis, working with Councillors & other services across the Authority and beyond, to try and resolve them.

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|-----------|-------------------------|--------------------------------------|---------------|-----------------------------|
| Completed | In Progress – On Target | In Progress – Risk of Missing Target | Behind Target | Future Action – not started |
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| Service Action Plan: Top level actions – more detail is within individual work programmes/project plans | | | | | |
|--|---------------------|--------------------|---|-------------------------|--|
| Action | Lead Officer | Target Date | Outcomes to be achieved this year | Current Progress | |
| Provide support and encouragement for the development and implementation of the Chard Regeneration Scheme Programme, and in particular; | Dylan Martlew | As agreed | Support provided to assist delivery of Town Centre and CEDA developments and any other elements of the scheme as required | | |
| – to explore feasibility of project(s) to address risks to viability of prominent town centre buildings and improve the offer to residents and visitors. | Dylan Martlew | April 2017 | Feasibility study provides details of appropriate options for CRS board to consider | | |

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| – to prepare outline business case for business incubation project using vacant space in Holyrood Lacemill. | Dylan Martlew | April 2016 | Business case approved and first stage of project underway. | | |
| – To support the development of the Stop Line Way as a sustainable cycle route and footpath | Dylan Martlew | September 2016 | Deliver a legal agreement for creation of the SLW from Chard to at least part way to the B3162 at Forton. | | |
| Continue to support the development of the Chard Town Team | Dylan Martlew | On going | A financially independent Town Team with an active programme of events and activities to support business and footfall in the town centre. | | |
| Grant Support to Chard Tourist Information Centre and Crewkerne and Ilminster Local Information Centres | Dylan Martlew/ Zoe Harris | Annual | Service Level Agreement covers promotion to visitors though the Town Centre based TIC & LICs | | |
| Work with A Better Crewkerne and District (ABCD) to create and develop the 2015-2025 Community Plan. | Zoe Harris | April 2017 | Public consultation, data analysis, research, design of action plans and publication. | | |
| Provide support for the development of arts and entertainment projects devised by the Creative Crewkerne group | Zoe Harris | Annual events | More events held to promote Crewkerne and bring people together, building on successful development from Theatre in Shops (2014) onwards | | |
| Work with the Ilminster Forum to create the new Community Plan for the town. | Zoe Harris | April 2017 | Public consultation, data analysis, research, design of action plans and publication. | | |
| Provide advice to community groups to assist access to SSDC and other sources of funding. | Zoe Harris/ Dylan Martlew | As needed | Community Groups received appropriate advice and apply for funding from SSDC (Area West Committee) and other sources | | |

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|---|------------------------------|--------------|--|---|--|
| Attend the Blackdown Hills AONB Officers group and oversee funding arrangements as agreed | Zoe Harris | 3 x per year | Support the work of the BHP, especially in South Somerset. | | |
| Attend Making it Local Executive group meetings (ZH only) and provide advice to potential applicants | Zoe Harris/ Dylan Martlew | On going | Support the development of project ideas and plans as required. | . | |
| Assist Henhayes Centre to develop and action a fundraising strategy to fund major improvement works | Zoe Harris | April 2017 | Support the development of project ideas and plans as required. | | |
| Provide support and advice for Haselbury Plucknett Village Hall project | Zoe Harris | April 2017 | Support the development of project ideas and plans as required. | | |
| Support Parish Planning | Zoe Harris/ Dylan Martlew | As needed | Appropriate support is made available to Parish Councils to undertake PP development | | |

In addition, the service will take action to deliver key corporate strategies, comply with corporate policies, deliver savings, monitor performance, review and monitor complaints and manage risk.